



Paid Summer Internship - Health Communications

The Association of Clinicians for the Underserved (ACU) is a national nonprofit organization based in Northern Virginia. We are seeking a full time summer intern (35 hours/week) for eight weeks to be an integral part of our communications team. You will help us develop content for our e-newsletter, website and social media streams (Facebook, Twitter and YouTube). You will gain a better understanding of how a nonprofit organization works, the tools we use to communicate with our board, members and wider audiences, and some of the health care issues we are currently addressing.

Mission — ACU's mission is to improve the health of America's underserved populations by supporting the clinicians serving these populations. Our members include individual clinicians as well as clinics and organizations that serve people who are uninsured or underinsured in urban and rural environments.

Job Description — Responsibilities will depend on interests and previous experience and could include posting messages to ACU's social media sites, including Facebook and Twitter, researching and developing content on specific health topics for use on the ACU website and developing a story bank with input from members about their experiences in caring for the underserved.

Skills — Strong written and oral communications skills, interest in healthcare and/or nonprofit associations, organized, detail-oriented and capable of working independently. Must be able to work in Microsoft Office. Experience with video editing, website management, photo editing and/or social media a plus.

Time and Compensation — This is a full time position, 35 hours/week, for eight weeks. The start date will be after May 15 and end date must be no later than August 24 (exact dates TBD). You must be available on June 5, June 21 and week of June 25 for required meetings. There is a stipend of \$2,750, which will be paid to you in bi-monthly installments.

Eligibility — You must be a full time undergraduate student who has completed 24 credit hours and have not yet graduated.

Location — ACU rents office space at HIMSS, 4300 Wilson Blvd., Suite 250, Arlington VA. We are conveniently located at the Ballston Metro Stop on the Orange Line.

How to Apply — Please send your resume, cover letter, letter of reference, and brief writing sample to Craig A. Kennedy at ckennedy@clinicians.org no later than **March 15, 2014**. No phone inquiries.

This internship is made possible by the ExxonMobil Community Summer Jobs Program offered through Volunteer Fairfax.